



**RESIDENTIAL-DESIGN MANUFACTURED HOME PERMIT APPLICATION**

A prefabricated or panelized structure designed to be used as a permanent dwelling, built on a chassis, built to meet the National Manufactured Home Construction and Safety Standards (HUD, June 15, 1976), and any amendments thereto.

PERMIT NO. \_\_\_\_\_

Owners Name: _____ Mailing Address: _____ City, State, Zip: _____ Phone: _____ Fax: _____ Contact: _____ Contact Phone #: _____	Parcel ID#: _____ Site Address: _____ City, State, Zip: _____ Acreage: _____ Township Name: _____ Section: _____ Township: _____ Range: _____ Subdivision: _____
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Dimensions of Home: \_\_\_\_\_ Total Sq. Ft.: \_\_\_\_\_ Model # & Name: \_\_\_\_\_

**LICENSED GENERAL CONTRACTOR**

General Contractor: \_\_\_\_\_ License #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Class: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**LICENSED SUB-CONTRACTORS**

**Electrical** Company: \_\_\_\_\_ License #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Class: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Plumbing** Company: \_\_\_\_\_ License #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Class: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Mechanical** Company: \_\_\_\_\_ License #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Class: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

# RESIDENTIAL-DESIGN MANUFACTURED HOME PERMIT APPLICATION

**"Residential-Design Manufactured Home"**

A prefabricated or panelized structure designed to be used as a permanent dwelling, built on a chassis, built to meet the National Manufactured Home Construction and Safety Standards (HUD, June 15, 1976), and any amendments thereto.

**The following required design and construction criteria shall be included with the permit application submittals:**

1. The structure shall be permanently attached to a basement, crawlspace, slab or similar foundation, and the foundation or perimeter wall shall form a complete enclosure under all exterior walls
2. The longest exterior dimension of the structure shall be less than three (3) times the narrowest exterior dimension of the structure
3. The structure shall have at least 880 square feet of first floor living area
4. The structure shall be at least twenty-two (22) feet wide
5. The land on which the unit is located and the structure itself shall constitute real property
6. The structure shall be comparable to site built housing with regard to overall design and exterior finish materials, and it shall have the following:
  - a. At least seventy five percent (75%) of the roof surface shall have an actual pitch of at least two and one-half (2-1/2) inches vertical in every twelve (12) inches horizontal
  - b. A residential rather than a recreational appearance
  - c. A roof overhang of at least one (1) foot on at least the two longer sides of the structure and the roof guttering may be included in that one (1) foot overhang
  - d. A roof surface of composition, wood, tile or similar materials but not of corrugated fiber glass, corrugated aluminum or other corrugated metal roofing surface
  - e. Siding materials that are customarily used on site-built homes, but excluding smooth, ribbed or corrugated metal or plastic panels that do not replicate wood lap siding. The exterior covering material must extend to the ground, except that, when a solid concrete or masonry foundation is used, the exterior covering material need not extend below the top of the foundation
  - f. The first floor of the structure shall not be more than twenty-eight (28) inches above the existing grade of the lot adjacent to the main, front entrance to the structure
  - g. The structure shall have a front porch with a minimum of twenty five (25) square feet
7. The unit shall have been constructed after June 15, 1976
8. The unit shall not have wheels, axles, hitch or towing apparatus
9. The tie down construction shall be pre-engineered or certified by a professional engineer, licensed in the State of Kansas
10. All site preparation and utility connections shall comply with locally adopted building code requirements

Total Valuation: \$ \_\_\_\_\_  
(not including land)

Permit Fee: \$100.00  
Plan Review Fee: \$50.00  
Total Fee \$150.00

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

\*\*\*\*\* FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE\*\*\*\*\*

<b>Flood Plain</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Elevation _____	Current Zoning District _____
<b>Zoning:</b> _____	Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Date: _____	
<b>Codes:</b> _____	Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Date: _____	
<b>Septic/Sewer</b>	Attached <input type="checkbox"/>	Final Approval <input type="checkbox"/>	N/A <input type="checkbox"/>	
<b>Entrance</b>	Attached <input type="checkbox"/>	Final Approval <input type="checkbox"/>	N/A <input type="checkbox"/>	
<b>Electric:</b> Attached <input type="checkbox"/> N/A <input type="checkbox"/>	<b>Plumbing:</b> Attached <input type="checkbox"/> N/A <input type="checkbox"/>	<b>Mechanical:</b> Attached <input type="checkbox"/> N/A <input type="checkbox"/>		